

**REGULATIONS FOR PARTICIPATION IN THE 28TH SYMPOSIUM TITLED:
DIAGNOSTICS OF POWER EQUIPMENT AND INDUSTRIAL INSTALLATIONS**

**Identifying Damage and Preventing Failures –
|to be held on October 7–9, 2026, in Bystra**

§ 1

General Provisions

1. These Regulations (hereinafter referred to as the "Regulations") set forth the rules for submission, registration, payment, and participation regarding the 28th Symposium titled: **"Diagnostics of Power Equipment and Industrial Installations: Identifying Damage and Preventing Failures,"** organized on October 7–9, 2026, by Przedsiębiorstwo Usług Naukowo-Technicznych "Pro Novum" Sp. z o.o. based in Katowice (hereinafter referred to as the "Symposium").
2. The Organizer of the Symposium is Przedsiębiorstwo Usług Naukowo-Technicznych "Pro Novum" Sp. z o.o., with its registered office in Katowice (40-534) at ul. Wróbli 38, entered in the Register of Entrepreneurs of the National Court Register under number 0000045911, holding Tax Identification Number (NIP) 6340128825 and Statistical Number (REGON) 008012818 (hereinafter referred to as the "Organizer").
3. A Symposium Participant is a person whose participation has been registered in accordance with the rules set out in the Regulations and who takes part in the Symposium (hereinafter referred to as the "Participant"). Registration may be effected directly by the participant or by an entity registering, on its own behalf, the participation of individuals representing it (hereinafter referred to as the "Registrant").
4. Participation in the Symposium is based on an agreement concluded between the Participant/Applicant and the Organizer, under the terms and conditions set forth in the Regulations and the Registration Form. Under this agreement, the Organizer undertakes to organize the Symposium and ensure the Participant's/Applicant's participation, while the Participant/Applicant undertakes to pay the required fee.
5. The agreement is concluded upon submission of the Registration Form (hereinafter referred to as the "Registration Form" or "Application") or via the online registration system available at: <https://sympozum.pronovum.pl/en/submission>
6. The provisions of the Regulations constitute an integral part of the application for participation in the Symposium and are binding upon all Participants and Applicants.
7. Submission of the Registration Form or completion of online registration constitutes acceptance of the Regulations by the Participant or Applicant.

Conclusion of the Agreement

1. Participation in the Symposium is conditional upon:

- a) submitting an application by: sending a properly completed Registration Form (available for download from the Organizer's website: www.sympozjum.pronovum.pl) to the e-mail address: sympozjum@pronovum.pl, or via the online registration system: <https://sympozjum.pronovum.pl/en/submission>, within the timeframe specified by the Organizer;
- b) receiving confirmation of the application and registration, as well as a pro forma invoice, from the Organizer;
- c) making the payment in accordance with the procedure described in § 3 of the Regulations.

2. Acceptance of the application and registration is conditional upon the Participant or the Applicant providing all required information in the Registration Form or during online registration. Registration requires the submission of the Participant's personal data—specifically first name, surname, and e-mail address, along with other necessary information—as well as the Applicant's details. Participants and Applicants undertake to provide accurate and truthful information. The Registration Form must be signed by the Participant, or by both the Participant and the Applicant if the Applicant is submitting the registration and making the payment. In the case of online registration, the Applicant undertakes to obtain the Participant's written consent to the transfer of their personal data to the Organizer and assumes full liability in this regard, thereby releasing the Organizer from such liability.

3. The deadline for registration for the Symposium is 14 days prior to its commencement. Registration will not be available after this date unless the Organizer extends the registration period.

4. The Organizer confirms the Participant's registration via e-mail—sent to the address of the Participant or Applicant provided in the Registration Form or during online registration—no later than 7 days before the scheduled date of the Symposium, provided the application was submitted within the deadline set by the Organizer. Completing the registration entails an obligation for the Participant or Applicant to pay the full fee for participation in the Symposium.

5. The contract is concluded on the date the Organizer sends the confirmation referred to in section 4 above.

6. Applications submitted after the deadline set by the Organizer are placed on a waiting list, and the contract is concluded on the date the Organizer sends confirmation of participation in the Symposium.

§ 3

Payment terms and deadlines

1. The amount of the Symposium participation fee is specified in the Registration Form and in the Symposium participation confirmation.
2. The required method of payment is prepayment via bank transfer—covering 100% of the amount—prior to the Symposium date, unless otherwise agreed by the parties. The Symposium participation fee must be paid by the deadline indicated on the pro-forma invoice.
3. In the event of registration less than 14 days before the start of the Symposium, payment of the participation fee must be made based on the confirmation sent by the Organizer and by the deadline specified therein.
4. Upon receipt of payment, the Organizer shall issue a VAT invoice to the Registrant (or Participant) within 7 days. If the Participant, rather than the Registrant, is to pay the invoice, the Participant is obliged to notify the Organizer of this fact and provide all data necessary for issuing the invoice in accordance with tax regulations.
5. VAT invoices shall be issued and made available via the National e-Invoicing System (hereinafter referred to as KSeF) in accordance with applicable regulations. The date on which the Registrant/Participant is deemed to have received the invoice is the date the invoice is assigned an identification number within the KSeF system.
6. In the event of a failure of the KSeF system on the part of the Organizer or the Ministry of Finance, the Organizer shall issue an invoice in an offline format and deliver it to the Applicant/Participant electronically to the e-mail address specified in the Registration Form, and undertakes to enter such invoice into KSeF immediately after the failure has been resolved, within the time limits prescribed by law.

§4

Withdrawal from Participation

1. A Participant or the Registrant may withdraw from participation in the Symposium by submitting a written notice (to the e-mail address: sympozjum@pronovum.pl) no later than 21 days prior to the date of the Symposium.
2. In the event of withdrawal made in accordance with the terms and deadline specified in section 1 above, the Organizer shall refund the fee. The Organizer shall not refund the fee if the Participant or the Registrant designates another person to replace the person withdrawing. Designating another person to replace the Participant shall be subject to the rules set forth in § 2 of the Regulations. The fee shall be refunded to the bank account of the Participant or the Registrant indicated in the Registration Form.
3. In the event of withdrawal made after the deadline specified in section 1, the Organizer shall not refund the fee already paid; furthermore, if the Participant or the Registrant has not yet paid the fee, they shall be obliged to pay the full amount despite the withdrawal.
4. Failure to cancel the registration and failure to attend the Symposium, as well as failure to pay the fee by the deadline, shall not constitute a withdrawal from participation and shall result in the Participant or the Registrant being charged the full cost of participation.

§ 5

Cancellation and Rescheduling of the Symposium

1. The Organizer reserves the right to cancel or reschedule the Symposium due to reasons beyond the Organizer's control and to make any changes to the Symposium program, in particular to change the Symposium venue within the same city. The Participant and the Registrant shall not be entitled to any claims against the Organizer on this account.
2. In the event that the Symposium is cancelled by the Organizer for reasons within its control, the fee shall be refunded to the Participant or the Registrant.
3. In the event that the Symposium is rescheduled, the Organizer shall refund the fee to the Participant or the Registrant only if the Participant or the Registrant submits a notice of withdrawal from participation to the Organizer. The provisions of § 4 shall apply accordingly.
4. The Organizer shall not be held liable to Participants or Registrants in the event of the cancellation, rescheduling, or change of venue of the Symposium due to reasons beyond the Organizer's control.

§ 6

Organization of the Symposium

1. The Organizer shall not be liable for damages resulting from the submission of incorrect data to the Organizer by the Participant or the Registrant.
2. The Participant and the Registrant bear full liability for any damage caused by themselves or by persons registered by the Registrants to the premises where Symposium-related activities take place.
3. The Organizer shall not be liable for any personal belongings of Participants that may be lost, damaged, or stolen during the Symposium.
4. The Participant or the Registrant bears full liability for any materials and information presented by them or by persons delegated by the Registrant, including, without limitation, the name/logo, advertisements, inserts, banners, stands, roll-ups, presentations, promotional materials. The Participant or the Applicant also bears full responsibility for any statements and presentations made at the Symposium by them or by persons delegated by them.
5. The Participant undertakes to observe safety rules, including fire safety regulations, as well as organizational and technical instructions and directives issued by the Organizer.
6. The Participant undertakes to comply with the rules of conduct and regulations of the venue where the Symposium is held, as well as any other arrangements agreed upon between the Participant/Applicant and the Organizer.
7. The Organizer reserves the right to exclude the Participant if the Participant's actions violate public order or principles of social conduct, damage the Organizer's reputation, or otherwise cause or threaten to cause harm to the Organizer.
8. Exclusion of the Participant for the reasons specified in section 7 above does not affect the Organizer's rights; in particular, it does not release the Participant or the Applicant from the obligation to pay the full fee and does not constitute grounds for any claims by the Participant or the Applicant in this regard.
9. The Applicant and the Participant undertake not to conduct—without the Organizer's prior written consent (under pain of nullity)—any promotional or informational activities concerning the Participant's or Applicant's business that could compete with the Organizer's business.
10. The violation referred to in section ...9 above, may constitute grounds for excluding the Participant from the Symposium in accordance with section 7.

11. The Organizer shall not be liable for any additional costs incurred due to the Participant's failure to check out on time or the Participant's use of additional hotel services, including food and beverages.

12. Participants must attend the Symposium openly and in person; in particular, they may not assign rights related to registration or Symposium services to other persons, nor may they transfer badges or admission passes to others. Such assignment of rights shall be permitted only with the Organizer's approval.

§ 7

Image

1. The Symposium may be recorded by the Organizer. The Organizer reserves the right to photograph and document the course of the Symposium through video and audio recordings and still photography. Submission of the Registration Form and participation in the Symposium constitute the Participant's consent to the recording and use by the Organizer—or by entities acting on the Organizer's behalf and with its permission—of the Participant's image as captured in photographs, videos, and other recordings made during the Symposium.

2. The Participant's consent referred to in para. 1 covers the recording of the Participant's image on any medium and in any form (including photographs, video materials, and audio materials), its reproduction and duplication using any technique, its storage in computer memory, and its use for commercial, trade, marketing, advertising, and promotional purposes. This includes dissemination in a manner allowing public access—specifically on the Organizer's website, social media (including the LinkedIn platform), in press articles, Symposium advertising materials, and the Organizer's internal materials (such as the employee newsletter or information brochures).

3. The consent referred to in paras. 1 and 2 above is not limited in terms of time or territory. The Participant may withdraw the aforementioned consent by explicitly objecting to the taking of a photograph or the recording of their image and notifying the person taking the photograph or recording the image and sound of such objection.

§ 8

Complaints

1. Complaints regarding the organization and conduct of the Symposium should be submitted to the Organizer immediately while the event is in progress, so that their validity can be verified on an ongoing basis, and must be confirmed in writing no later than 2 days after the Symposium ends. Complaints submitted after this deadline will not be considered.
2. Unless separate regulations provide otherwise, the Organizer is obliged to respond to a Participant's complaint within 14 days of its receipt. In the event that a complaint is rejected, Participants have the right to bring an action before a common court to pursue claims that were not accepted by the Organizer.

§ 9

Processing of personal data

1. The Organizer—i.e., Przedsiębiorstwo Usług Naukowo-Technicznych "Pro Novum" sp. z o.o. with its registered office in Katowice—is the controller of personal data (within the meaning of the Act of 10 May 2018 on the Protection of Personal Data (Journal of Laws of 2019, item 1781, as amended), hereinafter referred to as the "Act," and Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as "GDPR")) obtained in connection with its activities related to organizing the Symposium.
2. Providing personal data is voluntary and is intended to facilitate the conclusion and performance of the contract, the proper organizational conduct of the Symposium, and the provision of information regarding the organization of the Symposium in future years. Providing personal data is a condition for consenting to participate in the Symposium; failure to provide such data will result in the inability to participate in the Symposium.
3. The Organizer processes the personal data of Participants and Registrants pursuant to Art. 23 para. 1 points 1 and 3 of the Act, as well as Art. 6 para. 1 points (a), (b), (c), and (f) of the GDPR.
4. Personal data will be processed for the following purposes:
 - a) organizing the Symposium and conducting information activities regarding the organization of the Symposium in future years,
 - b) concluding and performing the contract related to the organization of the Symposium,

c) conducting marketing and promotional activities in connection with the organization and execution of the Symposium,

d) fulfilling legal obligations incumbent upon the Organizer, in particular tax, accounting, and archiving obligations, as well as obligations related to handling complaints and claims;

e) the legitimate interests of the Organizer, including the establishment, exercise, and defense of claims, internal administrative purposes, maintaining registers of Participants and Entrants, and conducting marketing and promotional activities regarding the Organizer's operations, until an objection is raised;

f) the publication of materials, including photographic, video, and audio documentation, featuring the Participant's image.

5. Pursuant to Article 13(1) and (2) of the GDPR, you are further informed that:

a) no Data Protection Officer has currently been appointed. In accordance with Article 37 of the GDPR, should the Organizer appoint a person to the role of Data Protection Officer, the Organizer will provide the Data Protection Officer's contact details;

b) the data of Participants and Entrants will be stored for the time necessary to fulfill the purposes specified in paragraphs 3 and 4—i.e., for the duration of the agreement, and thereafter for the period required by law and the statute of limitations for potential claims (for the period prescribed by the Civil Code). Where the legal basis for processing is the legitimate interest of the Controller, personal data will be processed until an effective objection is raised by the Entrant or Participant or until the purpose of the processing ceases to exist.

c) Participants and Submitters have the right to access their personal data, the right to rectify, complete, or delete it, the right to restrict its processing, the right to object to its processing, the right to withdraw consent to processing at any time without affecting the lawfulness of processing, and the right to data portability,

d) Participants and Submitters have the right to lodge a complaint with the President of the Personal Data Protection Office (current address: ul. Stanisława Moniuszki 1A, 00-014 Warsaw) if they believe that the processing of personal data violates the law,

e) personal data will be made available to entities responsible for the organizational aspects of the Symposium, specifically regarding Participant identification and accommodation arrangements,

f) personal data will not be transferred to a third country or an international organization,

g) personal data will not be processed by automated means and will not be subject to profiling.

6. By registering for the Symposium, Participants and Applicants declare that:

a) they have familiarized themselves with the content of the provisions above and raise no objections regarding said content in relation to the GDPR or the Act;

b) they consent to the processing (including the transfer of data to the entity referred to in para. 5 letter e) above) of their personal data—contained in the Registration Form or the online registration system—by the Controller (Przedsiębiorstwo Usług Naukowo-Technicznych "Pro Novum" sp. z o.o., with its registered office at ul. Wróbli 38, 40-534 Katowice) for purposes necessary to organize the Symposium and perform the activities described in para. 4 above.

7. Given the adopted method of registration for the Symposium, the entity submitting the registration (the Applicant)—registering on its own behalf the participation of individuals representing it—undertakes to inform said individuals (Participants) of these rules, and these rules shall apply to said individuals accordingly. In this regard, pursuant to Art. 14 para. 1 of the GDPR, it is stated that the categories of data collected include: first name, surname, telephone number, and e-mail address (and, in the case of sole traders, the business name); the recipients of such data are the Organizer and entities providing organizational support for the Symposium regarding Participant identification and accommodation arrangements.

§ 10

Final Provisions

1. Any disputes arising from the implementation of the provisions of the Regulations shall be resolved amicably; however, should an amicable resolution prove impossible, the dispute shall be settled by the common court having local jurisdiction over the Organizer.